

# HOUGHTON HIGH SCHOOL



## ATHLETIC DEPARTMENT

*John Sanregret, Athletic Director*

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Dear Parents,

We are very excited to announce that the Houghton-Portage Twp. School Athletic Department has partnered with FinalForms, an online forms and data management service. FinalForms allows you to complete and sign athletic participation forms for your students. The most exciting news is that FinalForms saves data from season-to-season and year-to-year, meaning that you will never need to enter the same information twice! FinalForms also pre-populates information wherever possible, for each of your students, saving you time. In addition, the MHSAA physical form that is taken to your doctor can now be printed right from the FinalForms site.

You may review your data at any time to verify it is current. You will be required to sign your forms once per year and after any update.

Click on the Parent Playbook (attached) to get started in FinalForms. If you require any support during the process, scroll to the page bottom right and click "Use Support".

**We are asking ALL parents of Houghton Middle School and High School athletes to use FinalForms to register your students.**

**Please register at: <https://houghtonportage-mi.finalforms.com> and follow the prompts to create your account, create your students and sign your forms.**

Thank you for your assistance in streamlining our paperwork processes at Houghton-Portage Twp. Schools.

A handwritten signature in black ink, appearing to read 'John Sanregret'.

John Sanregret  
Athletic Director