

# Houghton Elementary School

203 W. Jacker Avenue  
Houghton MI 49931  
906-482-0456  
Anders Hill, Principal



## Houghton Elementary School Acceptable Use of Technology Agreement for Students

Introduction – Houghton Elementary School believes that access to technology in school gives students greater opportunities to learn, engage, communicate, and develop skills that will prepare them for work, life, and citizenship. We are committed to helping students develop the technology and communication skills that are necessary to support their future success. Therefore we believe all students should have access to technology tools when they act in a safe, responsible, and courteous manner. The School Acceptable Use of Technology Agreement outlines the guidelines and behavior that students are expected to follow when using school technologies. All activity over the network or while using district technologies will be monitored and may be retained. Access to online content via the network is restricted through filtering in accordance with our policies and federal regulations, such as the Children’s Internet Protection Act (CIPA). Students are expected to follow the same rules for good behavior and respectful conduct online as offline. Misuse of school resources can result in disciplinary action.

Google Drive/ Web 2.0 / Collaborative Content - Recognizing the benefits that collaboration brings to education, Houghton Elementary School may provide students with access to web sites or tools that allow communication, collaboration, sharing, and messaging among users. This includes assigning students a Google Drive account. Posts, sharing, and messaging will be supervised and monitored by teachers. Students are expected to communicate with the same appropriate, safe, mindful, courteous conduct online as offline. Parents can be given student’s username and passwords to Google account if they would like to request access.

### Terms of Agreement:

- I will use school technologies for school-related activities.
- I will follow the same guidelines for respectful, responsible behavior online that I am expected to follow offline.
- I will not damage, change, or tamper with the hardware, software, settings or the network in any way.
- I will not seek, view, send, or display offensive messages or media.
- I will not share my passwords with another person.
- I will not harm other people or their work.
- I will not use my personal email account or any personal electronic device at school except with the permission of a staff member.
- I will notify an adult immediately if by accident I encounter materials which violate the rules of appropriate use.
- I will not use any form of electronic communication to harass, intimidate, or bully anyone.
- I am prepared to be held accountable for my actions and for the loss of privileges if these rules are violated.

**I have read, I understand, and I agree to abide by Houghton Elementary Schools Acceptable Use of Technology Agreement. I understand violations may result in my loss of the network and/or Internet access, loss of technology use, and/ or disciplinary action.**

I have read this Acceptable Use Agreement and have discussed it with my child:

Student Name (Print) \_\_\_\_\_

Parent/Guardian Name (Print) \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_