

Houghton-Portage Township Schools

1603 Gundlach Road · Houghton, Michigan 49931 · (906) 482-0451 · FAX (906) 487-9764

Website: <http://www.hpts.us>

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An Equal Opportunity Employer

NOTICE OF VACANCY

Houghton-Portage Township School District is seeking qualified candidates for the following position in the 2019-20 School Year:

After School Care Instructors (3:00 pm – 5:30 pm)

Description and Qualifications:

Houghton Elementary School is now accepting applications for instructor positions with the after school program. Applicants must be at least 18 years of age and possess good communication and interpersonal skills. Leadership and education experience is preferred. All staff will be required to have an initial TB test, Livescan Fingerprints and Morpho Fingerprints taken as a condition of employment.

Interested candidates may submit letter of application and resume to:

Mrs. Amy Forsell
Houghton Elementary School
203 West Jacker Avenue
Houghton, MI 49931

Or to:

aforsell@houghton.k12.mi.us

The Houghton-Portage Township School District Board of Education does not discriminate on the basis of race, color, national origin, sex (including sexual orientation or transgender identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information, or any other legally protected category (collectively, "Protected Classes"), in its programs and activities, including employment opportunities. Questions or concerns regarding the non-discrimination policies should be directed to Mrs. Sara Marcotte, Business Manager, Houghton-Portage Township School District, 1603 Gundlach Road, Houghton, MI 49931 (906) 482-0451.

May 1, 2019

"Your public school system; there is no better place to learn."