

**HOUGHTON-PORTAGE TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

**AGENDA
Monday, January 16, 2017
6:00 p.m.**

Location: High School Board Room

PROCEDURAL MATTERS

- I. Call to Order
- II. Recognition – Board Appreciation
- III. Public Comment
- IV. Consent Agenda
 - Approve Minutes of 12/19/16 Board of Education Meeting
 - Financial Reports
 - Athletics/Transportation Committee
 - Finance Committee
 - Personnel/Policy Committee
 - Facilities Committee Meeting Minutes
 - Community/Student Affairs Committee
 - Curriculum Committee
- V. Administrative Reports

Upon request to the Superintendent of Schools, the Houghton-Portage Township School District shall make reasonable accommodation for a person with disabilities to be able to participate in the meeting.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

VI. MASB, MASA & CCASB Reports

VII. Discussion Items

1. Election of Officers & Committee Assignments
2. Upcoming Bond Election

VIII. Action Items

1. Approval of By-Laws
2. Election of Officers
3. Resolution Fixing Time, Date & Place of Monthly Meetings
4. Bank Signature Authorization
5. Upcoming Bond Election

IX. Other Concerns or Public Comment

X. Adjournment

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DISCUSSION ITEMS

1. **Election of Officers & Committee Assignments**

At the time of the Board meeting, Board members will typically engage in a discussion regarding election of officers and committee assignments. The president of the Board historically has made the decision with regard to these assignments.

2. **Upcoming Bond Election**

At the time of the Board meeting, Board members will discuss the special election of the upcoming Bond Referendum that may take place May 2, 2017.

ACTION ITEMS

1. **Approval of By-Laws**

Enclosed in your packet is a list of By-Laws from Section 0000 of the Policy Manual.

2. **Election of Officers**

At the time of the Board meeting, I will discuss the election of officers.

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3. **Resolution Fixing Time, Date & Place of Monthly Meetings**

At the time of the Board meeting, I will ask that the Board approve the following the time, date and place for monthly Board meetings. If we adhere to our past schedule, the meetings would be held on the third Monday of the month, at 6:00 p.m., in the high school board room except for April 24th due to Easter Break. Listed below are the dates according to this schedule:

February 20	August 21
March 20	September 18
April 24*	October 16
May 15	November 20
June 19	December 18
July 17	January 15

4. **Bank Signature Authorization**

If the Board decides to change officers, it will be necessary for the Board to pass a resolution designating those individuals to sign checks, etc.

5. **Upcoming Bond Election**

At the time of the Board meeting, the Board will discuss that a special election of the school electors of the District be called and held Tuesday, May 2, 2017.

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