

**HOUGHTON-PORTAGE TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA  
Monday, November, 20, 2017  
6:00 p.m.**

**Location: High School Library**

**PROCEDURAL MATTERS**

- I. Call to Order
  
- II. Presentation
  - Eco Challenge Team - Sarah Geborkoff
  - Robotics – Melody Doig
  
- III. Public Comment
  
- IV. Consent Agenda
  - Approve Minutes of 10/16/17 Board of Education Meeting
  - Financial Reports
  - Athletics/Transportation Committee Meeting of 11/17/17 – minutes to be provided at time of Board Meeting
  - Finance Committee Meeting Minutes of 11/14/17
  - Personnel/Policy Committee Meeting Minutes of 10/30/17
  - Facilities Committee
  - Community/Student Affairs Committee
  - Curriculum Committee
  - Negotiations Committee

Upon request to the Superintendent of Schools, the Houghton-Portage Township School District shall make reasonable accommodation for a person with disabilities to be able to participate in the meeting.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

V. Administrative Reports

VI. MASB, MASA & CCASB Reports

VII. Discussion Items

1. 2016-17 Audit – Sara Marcotte
2. First Reading of September 2017 NEOLA Updates
3. School Finance Research Collaborative

VIII. Action Items

1. Resolution to Accept 2016-17 Audit Report
2. School Finance Research Collaborative Resolution of Support
3. Resolution to Transfer Funds from the Internal Fund to General Fund & from General Fund to Capital Projects Fund

IX. Other Concerns or Public Comment

X. Executive Session

1. Superintendent Evaluation

XI. Adjournment

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## **DISCUSSION ITEMS**

1. **2016-17 Audit – Sara Marcotte**

Attached to the packet is the 2016-17 Audit. Mrs. Marcotte, our business manager, will be available to answer any questions you may have.

2. **First Reading – September 2017 NEOLA Updates**

The Personnel/Policy Committee reviewed the September 2017 NEOLA Updates and will present the policies to the Board at the time of the Board meeting. These updates were sent to the Board members electronically on 11/14/17.

3. **School Finance Research Collaborative**

At the time of the Board meeting, the Board president will initiate a discussion supporting the School Finance Research Collaborative in its effort to determine the true cost of educating students. This collaborative is supported by both MASB and MASA.

## **ACTION ITEMS**

1. **Resolution to Approve 2016-17 Audit Report**

At the time of the Board meeting, I will request that the Board approve the 2016-17 audit, prepared by the accounting firm of Rukkila, Negro & Associates.

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2. **School Finance Research Collaborative Resolution of Support**

At the time of the Board meeting, the superintendent will request a resolution of support for the School Finance Research Collaborative.

3. **Resolution to Transfer Funds from the Internal Fund to General Fund & from General Fund to Capital Projects Fund**

At the time of the Board meeting, the superintendent will request a resolution of support for the transfer of funds from the internal fund to general fund & from general fund to the capital projects fund.

X. Executive Session

1. Superintendent Evaluation

XI. Adjournment

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