

**HOUGHTON-PORTAGE TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

**AGENDA
Monday, November 19, 2018
6:00 p.m.**

Location: High School Board Room

PROCEDURAL MATTERS

- I. Call to Order

- II. Presentation
 - Audit Report – Christina Smigowski, Rukkila, Negro & Associates
 - HPTS Foundation – Ryan Greenley and Rob Fay

- III. Public Comment

- IV. Consent Agenda
 - Approve Minutes of 10/15/18 Board of Education Meeting
 - Financial Reports
 - Athletics/Transportation Committee Minutes of 11/9/18
 - Finance Committee
 - Personnel/Policy Committee Meeting Minutes of 10/16/18
 - Facilities Committee
 - School Improvement Committee Meeting Minutes of 11/9/18
 - Curriculum Committee
 - Negotiations Committee

Upon request to the Superintendent of Schools, the Houghton-Portage Township School District shall make reasonable accommodation for a person with disabilities to be able to participate in the meeting.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

- V. Administrative Reports

- VI. MASB, MASA & CCASB Reports

- VII. Discussion Items
 - 1. 2017-18 Audit – Sara Marcotte

 - 2. First Reading of September 2018 NEOLA Updates

- VIII. Action Items
 - 1. Resolution to Accept 2017-187 Audit Report

 - 2. Designation of Parent Advisory Committee – Special Ed Member

 - 3. Approval of Winter Coaches

- IX. Public Comment

- X. Adjournment

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DISCUSSION ITEMS

1. **2017-18 Audit – Sara Marcotte**

Attached to the packet is the 2017-18 Audit. Mrs. Marcotte, our business manager, will be available to answer any questions you may have.

2. **First Reading – September 2018 NEOLA Updates**

The Personnel/Policy Committee reviewed the September 2018 NEOLA Updates and will present the policies to the Board at the time of the Board meeting. These updates were sent electronically to the Board members on 11/8/18.

ACTION ITEMS

1. **Resolution to Approve 2017-18 Audit Report**

At the time of the Board meeting, I will request that the Board approve the 2017-18 audit, prepared by the accounting firm of Rukkila, Negro & Associates. As you will recall, the audit was sent electronically to Board members on 11/12/18.

2. **Designation of Parent Advisory Committee – Special Ed Member**

The CCISD parent advisory committee for special education requests that each school board nominate an alternate member from each school district. The alternate would serve in the absence of the district's regular member of the Pac. At the time of the meeting, the superintendent will nominate Bobbie Jo Holombo, a district parent of one of our special education students

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3. **Approval of Winter Coaches**

Enclosed in the Board pack is a list of winter coaches. At the time of the meeting, we will ask for Board approval of these coaches.

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