

**HOUGHTON-PORTAGE TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA  
Monday, January 21, 2019  
6:00 p.m.**

**Location: High School Board Room**

**PROCEDURAL MATTERS**

- I. Call to Order
  
- II. Recognition – Board Appreciation
  
- III. Public Comment
  
- IV. Consent Agenda
  - Approve Minutes of 12/17/18 Board of Education Meeting Financial Reports
  - Athletics/Transportation Committee
  - Finance Committee
  - Personnel/Policy Committee
  - Facilities Committee Meeting Minutes
  - School Improvement Committee
  - Curriculum Committee
  
- V. Administrative Reports

Upon request to the Superintendent of Schools, the Houghton-Portage Township School District shall make reasonable accommodation for a person with disabilities to be able to participate in the meeting.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

VI. MASB, MASA & CCASB Reports

VII. Discussion Items

1. Election of Officers & Committee Assignments
2. Bond Progress
3. Merit Pay Policy
4. Kitchen Equipment

VIII. Action Items

1. Approval of By-Laws
2. Election of Officers
3. Resolution Fixing Time, Date & Place of Monthly Meetings
4. Bank Signature Authorization

IX. Other Concerns or Public Comment

X. Executive Session

XI. Adjournment

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## **DISCUSSION ITEMS**

1. **Election of Officers & Committee Assignments**

At the time of the Board meeting, Board members will typically engage in a discussion regarding election of officers and committee assignments. The president of the Board historically has made the decision with regard to these assignments.

2. **Bond Progress**

At the time of the Board meeting, the Superintendent will initiate a discussion on the bond progress.

3. **Merit Pay Policy**

At the time of the Board meeting, the Superintendent will initiate a discussion on merit pay.

4. **Kitchen Equipment**

At the time of the Board meeting, the Superintendent will initiate a discussion regarding our current kitchen equipment.

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**ACTION ITEMS**

**1. Approval of By-Laws**

Enclosed in your packet is a list of By-Laws from Section 0000 of the Policy Manual.

**2. Election of Officers**

At the time of the Board meeting, I will discuss the election of officers.

**3. Resolution Fixing Time, Date & Place of Monthly Meetings**

At the time of the Board meeting, I will ask that the Board approve the following the time, date and place for monthly Board meetings. If we adhere to our past schedule, the meetings would be held on the third Monday of the month, at 6:00 p.m., in the high school board room. Listed below are the dates according to this schedule:

February 18	August 19
March 18	September 16
April 15	October 21
May 20	November 16
June 17	December 18
July 15	January 16

**4. Bank Signature Authorization**

If the Board decides to change officers, it will be necessary for the Board to pass a resolution designating those individuals to sign checks, etc.

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