

**HOUGHTON-PORTAGE TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

**AGENDA
Monday, December 14, 2020
6:00 p.m.**

Location: Virtual Meeting

PROCEDURAL MATTERS

- I. Call to Order
- II. Public Comment – Please see attached Public Notice for guidelines
- III. Presentation
 - Audit Report –Rukkila, Negro & Associates
 - Board Acknowledgement – Nels Christopherson, Board President
- IV. Consent Agenda
 - Approve Minutes of 11/16/2020 Board of Education Meeting
 - Financial Reports
 - Athletics/Transportation Committee
 - Finance Committee
 - Personnel/Policy Committee
 - Facilities Committee
 - School Improvement Committee
 - Curriculum Committee
 - Negotiations Committee
- V. Administrative Reports
 - Doreen Kramer, Covid19 Report
 - Shelby Turnquist, Director of Food Service
 - Anders Hill, Elementary School Principal
 - Julie Filpus, Middle School Principal
 - Cole Klein, High School Principal
 - John Sanregret, Athletic Director

Upon request to the Superintendent of Schools, the Houghton-Portage Township School District shall make reasonable accommodation for a person with disabilities to be able to participate in the meeting.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

VI. MASB, MASA & CCASB Reports

VII. Discussion Items

1. 2019-20 Audit – Sara Marcotte

VIII. Action Items

1. Resolution to Accept Covid19 instructional delivery method
2. Resolution to Accept 2019-2020 Audit Report
3. Resolution to Request Summer Tax Collection
4. Resolution to Accept Policy 8450.05, Special Update November 2020 New EMERGENCY TEMPORARY TELECOMMUTING POLICY (ETTP)

IX. Adjournment

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DISCUSSION ITEMS

1. 2019-2020 Audit – Sara Marcotte

The audit was sent electronically in the Board of Education Board meeting packet to Board members. Mrs. Marcotte, our business manager, will be available to answer any questions you may have.

ACTION ITEMS

1. Resolution to Approve the Covid19 instructional delivery method

At the time of the Board meeting, Ms. Kramer will ask for approval of Reconfirm instructional delivery method: The Houghton-Portage Township School District is providing face-to-face instruction and remote learning options K-12

2. Resolution to Approve 2019-2020 Audit Report

At the time of the Board meeting, I will request that the Board approve the 2019-2020 audit, prepared by the accounting firm of Rukkila, Negro & Associates.

3. Resolution to Request Summer Tax Collection

At the time of the Board meeting, Mrs. Marcotte will present a standard resolution, which allows the Board to request summer tax collections from both the City of Houghton and Portage Township, as they have done for a number of years.

4. Resolution to Accept Policy 8450.05, Special Update November 2020 New EMERGENCY TEMPORARY TELECOMMUTING POLICY (ETTP)

At the time of the Board meeting, Ms. Kramer will ask for approval of Policy 8450.05, Special Update November 2020 New EMERGENCY TEMPORARY TELECOMMUTING POLICY (ETTP)

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Monday, December 14, 2020
Houghton-Portage Township Board of Education
Virtual Meeting at 6:00 p.m.

- Community members must register to participate in the public comment period of the meeting. Individuals who wish to make a public comment at this meeting must notify Colette Patchin at cpatchin@hpts.us to register for public comment.
- Community members must remain muted until the listed registered community members are given an opportunity to address the board during public comment. **Below is information to attend the December 14, 2020 Virtual Board Meeting with Zoom:**

Topic: HPTS School Board Meeting

Time: Dec 14, 2020 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85305583787?pwd=THerY2MyN1V6OXNTd2hOMndvdEo1QT09>

Meeting ID: 853 0558 3787

Passcode: LVPc3w

One tap mobile

+13126266799,,85305583787#,,,,,0#,,375752# US (Chicago)

+16465588656,,85305583787#,,,,,0#,,375752# US (New York)

Meeting ID: 853 0558 3787

Passcode: 375752

Find your local number: <https://us02web.zoom.us/u/kdUeysOdV9>

Following Board policy, full policy 0167.3 can be found on our website www.hpts.us., we remind participants of the following procedures:

- Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- Each statement made by a participant shall be limited to five (5) minutes duration.
- Participants shall direct all comments to the Board and not to staff or other participants. Personal attacks against Board members or staff members will not be tolerated.
- No participant may speak more than once.

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- The presiding officer may:
 - prohibit public comments which are frivolous, repetitive, or harassing
 - interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant

We are asking for your patience and understanding as these are uncertain times for all of us. Thank you for your ongoing support.

If you are an individual with a disability who is in need of an auxiliary aid or service to participate in the meeting, please contact Colette Patchin, Administrative Assistance at 906-482-0450 for voice and TDD calls or at (email address) prior to the meeting.

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