

MINUTES
HOUGHTON-PORTAGE TOWNSHIP SCHOOLS
BOARD OF EDUCATION
July 18, 2016

Members Present: Baltensperger, Christopherson, Crane, Foltz, Verran,
Wheeler

Members Absent: Schrank

Also Present: Administrators Klingbeil, Aldrich, Hill, Marcotte; Joy
Anzalone, Amanda Massaway, Garrett Neese, Kristina
Sundstrom

PROCEDURAL MATTERS

1. Call to Order

Mr. Baltensperger called the meeting to order at 6:01 p.m.

2. Public Comment

There was no public comment.

3. Consent Agenda

Mr. Foltz with support from Mr. Crane moved that the Board approve the minutes of the June 20, 2016 regular meeting, the June 28th Facilities Committee meeting, the July 15th Athletics/Transportation Committee meeting, the July 15th Personnel/Policy Committee meeting, and the June financial statements and bills in the amount of \$218,311.63. Motion carried unanimously.

4. Administrative Reports

Mr. Hill and Mr. Aldrich provided administrative reports.

5. MASB, MASA & CCASB Reports

There were no MASB, MASA, or CCASB reports.

6. Discussion Items

1) Transportation Updates - Mrs. Klingbeil provided transportation updates.

2) Personnel Updates - Mrs. Klingbeil updated the board on personnel matters.

3) Kitchen Update - Mrs. Klingbeil informed the board of a needed update to the high school/middle school kitchen. Mrs. Verran with support from Mr. Christopherson moved that the district purchase and install a hood for an oven in the high school/middle school kitchen. Motion carried unanimously.

- 4) 2017 Bond Proposal - The Facilities Committee updated the board on discussions regarding a 2017 bond proposal. Amanda Massaway briefly commented. Public hearings will be held prior to the August and September board meetings, beginning at 5:30 p.m.

7. Action Items

1) Resolution to Participate in School Bond Loan Fund

Mr. Crane with support from Mrs. Verran moved that the Board approve a resolution to participate in the School Bond Loan Fund. Motion carried unanimously.

2) Designation of Depositories for School Funds

Mr. Foltz with support from Mr. Crane moved that the Board approve the designation of Superior National Bank as the depository of general fund, debt retirement, capital projects monies, federal tax deposits, athletics and school service accounts, and trust fund; River Valley State Bank as the depository for the trust and agency fund; the Michigan School District Liquid Fund as the depository for general fund; and Wells Fargo Bank as the depository for the elementary trust and agency account. Motion carried unanimously.

3) Resolution to Appoint Authorized Signature Authority for Wells Fargo Credit Card

Mr. Foltz with support from Mrs. Verran moved that the Board approve a resolution to authorize signature authority for a Wells Fargo credit card to Doreen Klingbeil and Sara Marcotte. Motion carried unanimously.

4) Designation of Individuals Responsible for Posting Public Notice of Meetings

Mr. Christopherson with support from Mr. Wheeler moved that the Board approve the designation of Deb Guilbault and Shirley Belej for posting public notice of meetings. Motion carried unanimously.

5) Delegation of Election Duties

Mr. Foltz with support from Mr. Crane moved that the Board approve the delegation of Sara Marcotte to attend to all election duties. Motion carried unanimously.

6) Adoption of Legal Reference Note

Mr. Christopherson with support from Mrs. Verran moved that the Board designate themselves as a General Powers School District by operational law. Motion carried unanimously.

7) Approval of Organizational Memberships - MASA, MASB, CCASB

Mr. Crane with support from Mr. Wheeler moved that the Board approve the organizational memberships in the Michigan Association of School Administrators, the Michigan Association of School Boards and the

MASB Legal Trust Fund, and the Copper Country Association of School Boards. Motion carried unanimously.

8) Approval of MASB LRN Program

Mrs. Verran with support of Mr. Wheeler moved that the Board approve participation in the MASB Legislative Relations Network (LRN) Program and designate Mr. Christopherson as their LRN representative. Motion carried unanimously.

9) Approval of Annual Retainer Contracts - School Attorney and Auditor

Mr. Crane with support from Mr. Christopherson moved that the Board approve the annual retainer contracts with the law firms of Vairo, Mechlin & Tomasi of Houghton and Ryan Law Offices of Iron Mountain as their counselors, LaPointe & Associates, P.C., as their attorney for special education matters, the Thrun Law Firm serving as school attorneys for school elections and matters pertaining to school law, and Rukkila, Negro & Associates to serve as school auditor. Motion carried unanimously.

10) Designation of Carriers to Transport Students

Mrs. Verran with support from Mr. Foltz moved that the Board hire Lamers Transit as the transportation provider for the district and approve the buses of Lamers Transit, all area schools, Copper Country I.S.D., Michigan Technological University, Houghton Transit Authority, Hancock Transit, local taxi companies, R&A Transportation, and any other carrier designated by the Board or approved by the Superintendent as carriers to transport students. Motion carried unanimously.

11) Selection of Representative for CCASB

Mr. Baltensperger with support from Mr. Crane moved that the Board approve the selection of Mrs. Verran as representative for the CCASB and Mr. Baltensperger as alternate. Motion carried unanimously.

12) Approval of Board Member Travel

Mr. Foltz with support from Mrs. Verran moved that the Board approve member travel to MASB, MASA, and NSBA functions and seminars, the U.P. Legislative Summit, the Governor's education summit, and local CCASB functions. Motion carried unanimously.

13) Motion to Designate Patrick Aldrich as District Representative in the Absence of Superintendent

Mrs. Verran with support from Mr. Crane moved that the Board designate Patrick Aldrich as district representative in the absence of the Superintendent. Motion carried unanimously.

14) Resolution to Hire New Teaching Personnel

Mr. Wheeler with support from Mr. Foltz moved that the Board approve a resolution to hire Kimberly Matson as a second grade teacher and

Rebekah Schmidt as a Kindergarten teacher. Motion carried unanimously.

15) Second Reading and Adoption of Policies

Mr. Christopherson with support from Mr. Crane moved that the Board approve the second reading and adopt the NEOLA policy updates. Motion carried unanimously.

16) Schools of Choice Program for 2016-17 School Year

Mrs. Verran with support from Mr. Foltz moved that the Board participate in the Schools of Choice program for the 2016-17 school year. Motion carried unanimously.

17) Michigan High School Athletic Association ("MHSAA") Membership Resolution

Mr. Crane with support from Mr. Foltz moved that the Board approve a resolution to participate under the guidelines of MHSAA. Motion carried unanimously.

18) Resolution Setting the First Day of School for 2016-17 School Year

Mr. Foltz with support from Mrs. Verran moved that the Board designate Tuesday, September 6th as the first day of school for the 2016-17 school year. Motion carried unanimously.

8. Public Comment

Kristina Sundstrom inquired whether materials for the August and September public hearings concerning the bond issue will be available.

9. Executive Session

Mr. Foltz with support from Mr. Crane moved that the Board adjourn to executive session to discuss negotiations. Through a roll call vote, the motion passed with voting as follows: Ayes: Baltensperger, Christopherson, Crane, Foltz, Verran, Wheeler; Nays: none. The Board adjourned to executive session at 6:40 p.m. The Board returned to regular session at 7:07 p.m.

10. Other Concerns

The board discussed the format for the August and September public hearings.

11. Adjournment

There being no further business, Mr. Foltz with support from Mr. Wheeler moved that the meeting be adjourned. Mr. Baltensperger adjourned the meeting at 7:28 p.m.

Respectfully submitted,

Joy Anzalone, Acting Secretary

Crystal Verran, Board Secretary