

MINUTES
HOUGHTON-PORTAGE TOWNSHIP SCHOOLS
BOARD OF EDUCATION
January 15, 2018

Members Present: Baltensperger, Christopherson, Crane, Foltz, Massaway,
Wheeler

Members Absent: Verran

Also Present: Administrators Klingbeil, Klein, Filpus, Hill, Marcotte;
Colette Patchin, Garrett Neese, Kristina Sundstrom

PROCEDURAL MATTERS

1. Call to Order

Mr. Baltensperger called the meeting to order at 6:01 p.m.

2. Recognition - Board Appreciation

Board members were recognized for their service as part of Board
Member Appreciation Month.

3. Presentations

Anna Bradfish provided an update on High School MTSS.

4. Public Comment

There was no public comment.

5. Consent Agenda

Mr. Foltz with support from Mrs. Massaway moved that the Board approve
the minutes of the December 18, 2017 regular meeting, the January 5,
2018 special board meeting and the December financial statements and
bills in the amount of \$370,651.06. Motion carried unanimously.

6. Administrative Reports

Mr. Hill, Miss Filpus and Mr. Klein reported on events occurring in
their buildings.

7. MASB, MASA & CCASB Reports

There were no MASB or CCASB reports. Mrs. Klingbeil reported that MASA
newly released a Parent Dashboard. This dashboard is included on our
district website.

8. Discussion Items

1) Election of Officers and Committee Assignments

Board members discussed this later in the meeting.

9. Action Items

1) Approval of By-Laws

Mr. Baltensperger with support from Mr. Crane moved that the Board approve the By-Laws from Section 0000 of the Policy Manual. Motion carried unanimously.

2) Election of Officers

Mr. Baltensperger with support from Mr. Wheeler moved that the Board elect Mr. Foltz as president. Motion carried unanimously.

Mr. Wheeler with support from Mr. Crane moved that the Board elect Mr. Christopherson as vice president, Mrs. Verran as secretary and Mrs. Massaway as treasurer. Motion carried unanimously.

3) Resolution Fixing Time, Date and Place of Monthly Meetings

Mr. Christopherson with support from Mrs. Massaway moved that the Board approve the schedule for monthly meetings on February 19, March 19, April 16, May 21, June 18, July 16, August 20, September 17, October 15, November 19, December 17, January 21, to begin at 6:00 p.m. Motion carried unanimously.

4) Bank Signature Authorization

Mr. Baltensperger with support from Mr. Crane moved that the Board authorize their officers Mr. Foltz, Mr. Christopherson, Mrs. Verran, and Mrs. Massaway to sign checks. Motion carried unanimously.

5) Resolution Authorizing Issuance and Sale of 2018 Refunding Bonds

Mrs. Massaway with support from Mr. Baltensperger moved that the Board authorize issuance and sale of 2018 refunding bonds. Motion carried unanimously.

10. Other Concerns or Public Comment

11. Adjournment

There being no further business, Mr. Foltz adjourned the meeting at 7:02 p.m.

Respectfully submitted,

Colette Patchin, Acting Secretary

Crystal Verran, Board Secretary