

MINUTES
HOUGHTON-PORTAGE TOWNSHIP SCHOOLS
BOARD OF EDUCATION
July 15, 2019

Members Present: Christopherson, Foltz, Massaway, Verran, Wheeler

Members Absent: Baltensperger

Also Present: Administrators Kramer, Marcotte; Colette Patchin, Garrett
Neese, Kristina Sundstrom

PROCEDURAL MATTERS

1. Call to Order

Mr. Foltz called the meeting to order at 6:00 p.m.

2. Public Comment

The Board received public comment.

3. Consent Agenda

Mr. Wheeler with support from Mrs. Verran moved that the Board approve the minutes of the June 17, 2019 regular meeting, minutes of the July 1, 2019 special board meeting and the June financial statements and bills in the amount of \$315,286.32. Motion carried unanimously.

4. Administrative Reports

Ms. Kramer reported on events in the district.

5. MASB, MASA & CCASB Reports

There were no MASB, MASA, or CCASB reports.

6. Discussion Items

- 1) Ms. Kramer provided the board a report on the summer updates.
- 2) Ms. Kramer led a discussion regarding the vacancy on the school board created by Dan Crane's resignation.

7. Action Items

1) Resolution to Participate in School Bond Loan Fund

Mrs. Massaway with support from Mr. Christopherson moved that the Board approve a resolution to participate in the School Bond Loan Fund. Motion carried unanimously.

2) Designation of Depositories for School Funds

Mrs. Massaway with support from Mrs. Verran moved that the Board approve the designation of Superior National Bank as the depository of general fund, debt retirement, capital projects monies, federal tax deposits, athletics and school service accounts, and trust fund; River Valley State Bank as the depository for the trust and agency fund; the Michigan School District Liquid Fund as the depository for general fund and capital projects; and the Michigan Tech Credit Union as the depository for the elementary trust and agency account. Motion carried unanimously.

3) Designation of Individuals Responsible for Posting Public Notice of Meetings

Mr. Wheeler with support from Mrs. Massaway moved that the Board approve the designation of Shirley Belej and Colette Patchin for posting public notice of meetings. Motion carried unanimously.

4) Delegation of Election Duties

Mr. Wheeler with support from Mrs. Verran moved that the Board approve the delegation of Sara Marcotte to attend to all election duties. Motion carried unanimously.

5) Adoption of Legal Reference Note

Mr. Christopherson with support from Mrs. Massaway moved that the Board designate themselves as a General Powers School District by operational law. Motion carried unanimously.

6) Approval of Organizational Memberships - MASA, MASB, CCASB

Mrs. Massaway with support from Mrs. Verran moved that the Board approve the organizational memberships in the Michigan Association of School Administrators, the Michigan Association of School Boards and the MASB Legal Trust Fund, and the Copper Country Association of School Boards. Motion carried unanimously.

7) Approval of MASB LRN Program

Mr. Wheeler with support of Mrs. Massaway moved that the Board approve participation in the MASB Legislative Relations Network (LRN) Program. Mr. Wheeler with support of Mrs. Massaway moved that the Board approve and designate Mr. Christopherson as their LRN representative. Motion carried unanimously.

8) Approval of Annual Retainer Contracts - School Attorney and Auditor

Mrs. Massaway with support from Mr. Wheeler moved that the Board approve the annual retainer contracts with the law firms of Neuminen, DeForge & Toutant of Houghton and Ryan Law Offices of Iron Mountain as their counselors, the Thrun Law Firm serving as school attorneys for school elections and matters pertaining to school law, and Rukkila, Negro & Associates to serve as school auditor. Motion carried unanimously.

9) Designation of Carriers to Transport Students

Mrs. Massaway with support from Mr. Christopherson moved that the Board designate Lamers Transit as the transportation provider for the district, all area schools, Copper Country I.S.D., Michigan Technological University, Houghton Transit Authority, Hancock Transit, and any other carrier designated by the Board or approved by the Superintendent as carriers to transport students. Motion carried unanimously.

10) Selection of Representative for CCASB

Mr. Wheeler with support from Mrs. Massaway moved that the Board approve the selection of Mrs. Verran as representative for the CCASB. Mr. Wheeler with support from Mrs. Massaway moved that the Board approve the selection of Mr. Baltensperger as alternate. Motion carried unanimously.

11) Approval of Board Member Travel

Mrs. Massaway with support from Mrs. Verran moved that the Board approve member travel to MASB, MASA, and NSBA functions and seminars, the U.P. Legislative Summit, the Governor's education summit, and local CCASB functions. Motion carried unanimously.

12) Resolution to Designate Julie Filus as District Representative in the Absence of Superintendent

Mr. Wheeler with support from Mr. Christopherson moved that the Board designate Julie Filpus as district representative in the absence of the Superintendent. Motion carried unanimously.

13) Schools of Choice Program for 2019-20 School Year

Mr. Wheeler with support from Mr. Christopherson moved that the Board participate in the Schools of Choice program for the 2019-20 school year. Motion carried unanimously.

14) Michigan High School Athletic Association ("MHSAA") Membership Resolution

Mr. Verran with support from Mrs. Massaway moved that the Board approve a resolution to participate under the guidelines of MHSAA. Motion carried unanimously.

15) Resolution Setting the First Day of School for 2019-20 School Year

Mr. Christopherson with support from Mrs. Massaway moved that the Board designate Tuesday, September 3th as the first day of school for the 2019-20 school year. Motion carried unanimously.

16) Resolution to Hire New Teaching Personnel

Mr. Wheeler with support from Mrs. Verran moved that the Board approve the hiring of:

Hillary Arundel - Music
Lynn Erickson - Young 5's

Madison Labyak - 5th Grade
Alana Nolan - Kindergarten
Amanda Hagerl - HS Social Studies
Nancy DeFordge - HS Guidance Counselor
Sarah Gondek - HS Foreign Language
Sara Eisinger - Special Education

Motion carried unanimously.

17) Resolution to Hire New Coaching Staff

Mr. Wheeler with support from Mrs. Massaway moved that the Board approve the hiring of:

Jordan Reynolds - JV Head Football Coach
Joe Romano - JV Boys Basketball Coach

Motion carried unanimously.

18) Resolution to Appoint New Board Member

Mr. Christopherson with support from Mr. Wheeler moved that the Board appoint Robert Fay as new member to the Board of Education, replacing Dan Crane. Motion carried unanimously.

8. Other Concerns

There were no other concerns.

9. Adjournment

There being no further business, Mr. Christopherson with support from Mrs. Massaway moved that the meeting be adjourned. Mr. Foltz adjourned the meeting at 6:52 p.m.

Respectfully submitted,

Colette Patchin, Acting Secretary

Crystal Verran, Board Secretary