

MINUTES
HOUGHTON-PORTAGE TOWNSHIP SCHOOLS
BOARD OF EDUCATION
January 20, 2020

Members Present: Baltensperger, Christopherson, Fay, Foltz, Leonard, Massaway, Verran

Members Absent: None

Also Present: Administrators Kramer, Filpus, Klein, Hill, Marcotte, Sanregret; Colette Patchin, Garrett Neese, Carrie Flaspohler, David Flaspohler, Brogan Storer, Ray Shaw, Madison Mattila, Mark Nolan, Tiffany Scullion, Kristin Rundman and Amy Stier

PROCEDURAL MATTERS

1. Call to Order

Mr. Foltz called the meeting to order at 6:00 p.m.

2. Recognition - Board Appreciation

Board members were recognized for their service as part of Board Member Appreciation Month.

3. Public Comment

The Board received public comment.

4. Consent Agenda

Mrs. Massaway with support from Mr. Christopherson moved that the Board approve the minutes of the December 16, 2019 regular meeting, the December financial statements and bills in the amount of \$307,463.86. Motion carried unanimously.

5. Administrative Reports

Mr. Hill, Ms. Filpus and Mr. Klein reported on events occurring in their buildings. Mr. Sanregret provided a report on athletics. Ms. Kramer reported on events in the district.

6. MASB, MASA & CCASB Reports

Mr. Baltensperger provided an MASB report. Mrs. Verran provided a CCASB report. There was no MASA report.

7. Discussion Items

1) Election of Officers and Committee Assignments

A discussion took place as to how officers are chosen and what the duties of each office are.

8. Action Items

1) Approval of By-Laws

Mrs. Verran with support from Mr. Fay moved that the Board approve the By-Laws from Section 0000 of the Policy Manual. Motion carried unanimously.

2) Election of Officers

Mr. Foltz with support from Mrs. Massaway moved that the Board elect Mr. Christopherson as president. Motion carried unanimously. Mr. Foltz with support from Mrs. Verran moved that the Board elect Mrs. Massaway as vice president. Motion carried unanimously. Mr. Foltz with support from Mrs. Massaway moved that the Board elect Mrs. Verran as secretary. Motion carried unanimously. Mr. Foltz with support from Mr. Leonard moved that the Board elect Mr. Fay as treasurer. Motion carried unanimously.

3) Resolution Fixing Time, Date and Place of Monthly Meetings

Mr. Baltensperger with support from Mrs. Massaway moved that the Board approve the schedule for monthly meetings on February 17, March 16, April 20, May 18, June 8, July 20, August 17, September 21, October 19, November 16, December 14, January 18, to begin at 6:00 p.m. and the meetings to be held in the Houghton High School Board Room. Motion carried unanimously.

4) Bank Signature Authorization

Mr. Baltensperger with support from Mrs. Verran moved that the Board authorize their officers Mr. Christopherson, Mrs. Massaway, Mrs. Verran and Mr. Fay to sign checks. Motion carried unanimously.

9. Other Concerns or Public Comment

None

10. Adjournment

There being no further business, Mr. Christopherson with support from Mrs. Massaway moved that the meeting be adjourned. Mr. Foltz adjourned the meeting at 7:02 p.m.

Respectfully submitted,

Colette Patchin, Acting Secretary

Crystal Verran, Board Secretary