Scheduled for Monday, August 10 will be the Houghton-Portage Township Board of Education Meeting at 6:00 p.m.

Community members <u>must register to participate in the public comment</u> period of the meeting. Individuals who wish to make a public comment at this meeting must notify Colette Patchin at <u>cpatchin@hpts.us</u> to register for public comment.

Community members must remain muted until the listed registered community members are given an opportunity to address the board during public comment. Below is information to attend the August 10, 2020 Virtual Board Meeting with Google Meet:

meet.google.com/mdk-upfi-zgr

Join by phone

(US) +1 224-458-3237 PIN: 808 920 404#

Following Board policy, full policy 0167.3 can be found on our website <a href="www.hpts.us">www.hpts.us</a>., we remind participants of the following procedures:

- Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- Each statement made by a participant shall be limited to five (5) minutes duration.
- Participants shall direct all comments to the Board and not to staff or other participants.
  Personal attacks against Board members or staff members will not be tolerated.
- No participant may speak more than once.
- The presiding officer may:
  - o prohibit public comments which are frivolous, repetitive, or harassing
  - o interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant

We are asking for your patience and understanding as these are uncertain times for all of us. Thank you for your ongoing support.

If you are an individual with a disability who is in need of an auxiliary aid or service to participate in the meeting, please contact Colette Patchin, Administrative Assistance at 906-482-0450 for voice and TDD calls or at (email address) prior to the meeting.