

**HOUGHTON-PORTAGE TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA  
Monday, August 10, 2020  
6:00 p.m.**

**Location: Virtual Meeting**

**PROCEDURAL MATTERS**

- I. Call to Order
  
- II. Consent Agenda
  - Approve Minutes of 7/20/20 Board of Education
  - Financial Reports
  - Athletics/Transportation Committee
  - Personnel/Policy Committee
  - Finance Committee
  - Facilities Committee
  - School Improvement Committee
  - Curriculum Committee
  - Negotiations Committee
  
- III. Public Comment
  
- IV. MASB, MASA & CCASB Reports
  
- V. Discussion Items
  1. Certification of Delegates for MASB
  2. Back to School Update

Upon request to the Superintendent of Schools, the Houghton-Portage Township School District shall make reasonable accommodation for a person with disabilities to be able to participate in the meeting.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

**VI. Action Items**

1. Resolution to Continue Using WillSub
2. Acceptance of 2020-21 Elementary, Middle School & High School Handbooks
3. Approval of Houghton High School Course Listing
4. Resolution Regarding Virtual Courses
5. Resolution to Accept HPTS COVID-19 Preparedness and Response Plan
6. NEOLA Second Reading

**VII. Adjournment**

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## **DISCUSSION ITEMS**

1. **Certification of Delegates for MASB**

At the time of the Board meeting, Brad Baltensperger will initiate a discussion regarding MASB delegate assembly representatives. Our Board needs to select one delegate and one alternate. This is done each year at this time.

2. **Back to School Update**

At the time of the Board meeting, the superintendent and administrators will provide a back to school update.

## **ACTION ITEMS**

1. **Resolution to Continue Use of WillSub**

At the time of the Board meeting, the superintendent will ask that the Board approve a resolution to continue the use of WillSub for the hiring of substitute teachers, food service workers and others as needed.

2. **Acceptance of 2020-21 Elementary, Middle School & High School Handbooks**

At the time of the Board meeting, the superintendent will request acceptance of the 2020-21 Elementary School, Middle School and High School Handbooks.

3. **Approval of Houghton High School Course Listing**

Enclosed in your packet, for approval, is the listing of high school course offerings.

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4. **Resolution Regarding Virtual Courses**

At the time of the Board meeting, the superintendent will ask that the Board approve a resolution that all traditional seated courses are eligible to be delivered as virtual courses, or a combination thereof, for the 2020-2021 school year following the guidelines provided within the Michigan Department of Education Pupil Accounting Manual. District and School administration shall coordinate and monitor the implementation for virtual learning K-12, and the adherence to state pupil accounting requirements including student accessibility to virtual learning, attendance, and participation in lessons and assessments. Students may need to attend via a web conferencing for a period of time due to health concerns or other issues.

5. **Resolution to Accept HPTS COVID-19 Preparedness and Response Plan**

At the time of the Board meeting, the superintendent will ask that the Board approve a resolution to accept the HPTS COVID-19 Preparedness and Response Plan.

6. **NEOLA Second Reading**

At the time of the Board meeting, the superintendent will ask that the Board approve the second reading of NEOLA. As you may recall, this item was emailed to Board members on June 18<sup>th</sup>.

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Scheduled for Monday, August 10 will be the Houghton-Portage Township Board of Education Meeting at 6:00 p.m.

Community members must register to participate in the public comment period of the meeting. Individuals who wish to make a public comment at this meeting must notify Colette Patchin at [cpatchin@hpts.us](mailto:cpatchin@hpts.us) to register for public comment.

Community members must remain muted until the listed registered community members are given an opportunity to address the board during public comment. **Below is information to attend the August 10, 2020 Virtual Board Meeting with Google Meet:**

[meet.google.com/mdk-upfi-zgr](https://meet.google.com/mdk-upfi-zgr)

[Join by phone](#)

(US) +1 224-458-3237 PIN: 808 920 404#

Following Board policy, full policy 0167.3 can be found on our website [www.hpts.us](http://www.hpts.us), we remind participants of the following procedures:

- Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- Each statement made by a participant shall be limited to five (5) minutes duration.
- Participants shall direct all comments to the Board and not to staff or other participants. Personal attacks against Board members or staff members will not be tolerated.
- No participant may speak more than once.
- The presiding officer may:
  - prohibit public comments which are frivolous, repetitive, or harassing
  - interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant

We are asking for your patience and understanding as these are uncertain times for all of us. Thank you for your ongoing support.

If you are an individual with a disability who is in need of an auxiliary aid or service to participate in the meeting, please contact Colette Patchin, Administrative Assistance at 906-482-0450 for voice and TDD calls or at (email address) prior to the meeting.