

MINUTES
HOUGHTON-PORTAGE TOWNSHIP SCHOOLS
BOARD OF EDUCATION
January 20, 2025

Members Present: Baltensperger, Burns, Cischke, Foltz, Massaway, Salmi

Members Absent: None

Also Present: Administrators Hill, Scullion, Filpus, Klein, Fay,
Marcotte; Garrett Neese, Several Community Members

PROCEDURAL MATTERS

1. Call to Order

Mrs. Massaway called the meeting to order at 5:30 p.m.

2. Appoint Temporary Chairperson

Mr. Baltensperger with support from Mrs. Cischke moved that Mrs. Massaway be appointed temporary chairperson until officers are elected. Motion carried unanimously.

3. Public Comment

The Board received public comment.

4. Recognition/Presentation

None

5. Consent Agenda

Mr. Foltz with support from Mr. Burns moved that the Board approve the minutes of the December 9, 2024 regular Board meeting, the December 13, 2024 Work Session Meeting, and the January financial statements and bills in the amount of \$391,998.54. Motion carried unanimously.

6. Administrative Reports

Mrs. Scullion, Ms. Filpus and Mr. Klein reported on events occurring in their buildings. Mr. Fay reported on activities in the Athletic Department. Cecilia Butler gave a student report. Mr. Hill reported on events occurring in the district.

7. MASA/MASB/CCASB Reports

There was no MASB, MASA or CCASB report. Cecelia Butler gave a student report earlier in the meeting.

8. Discussion/Action Items

1) Resolution to Accept the Resignation of Mike Salmi from a Partial HPTS Board Term

Mr. Baltensperger with support from Mr. Burns moved that the Board accept the resignation of Mike Salmi from his partial HPTS Board term. Motion carried unanimously.

2) Resolution to Appoint New Board Member

Mr. Foltz with support from Mr. Salmi moved that the Board appoint Melissa Vertin as a HPTS Board Trustee. Motion carried unanimously.

3) Resolution to Recognize the Several Years of Service Nels Christopherson Served on the HPTS Board of Education

Mr. Baltensperger with support from Mrs. Cischke moved that the Board recognize the several years of service Nels Christopherson served on the HPTS Board of Education. Motion carried unanimously.

4) Election of Officers

Mr. Baltensperger with support from Mr. Burns moved that the Board elect Mrs. Massaway as president, Mr. Burns as vice president, Mr. Salmi as secretary and Mr. Baltensperger as treasurer. Motion carried unanimously.

5) Approval of By-Laws

Mr. Burns with support from Mr. Foltz moved that the Board approve the By-Laws from Section 2000 of the Policy Manual. Motion carried unanimously.

6) Resolution Fixing Time, Date and Place of Monthly Meetings

Mr. Foltz with support from Mr. Burns moved that the Board approve the schedule for monthly meetings on February 18, March 17, April 22, May 19, June 16, July 21, August 18, September 15, October 20, November 17, December 8, January 19, to begin at 5:30 p.m. and the meetings to be held in the Houghton High School Board Room or Library or the Houghton Elementary School. Motion carried unanimously.

7) Bank Signature Authorization

Mr. Salmi with support from Mr. Burns moved that the Board authorize their officers Mrs. Massaway, Mr. Salmi, Mr. Burns, Mr. Baltensperger and Superintendent Hill to sign checks. Motion carried unanimously.

8) Round Table/Discussion

9. Closed Session

Mr. Baltensperger with support from Mrs. Cischke moved that the Board adjourn to executive session to discuss a letter from an attorney. Through a roll call vote, the motion passed with voting as follows: Ayes: Burns, Cischke, Foltz, Baltensperger, Massaway, Salmi; Nays: None. The Board adjourned to closed session at 7:24 p.m. The Board Returned to regular session at 8:10 p.m.

10. Adjournment

There being no further business, Mrs. Massaway adjourned the meeting at 8:11 p.m.

Respectfully submitted,

Colette Patchin, Acting Secretary

Mike Salmi, Board Secretary