

MINUTES  
HOUGHTON-PORTAGE TOWNSHIP SCHOOLS  
BOARD OF EDUCATION  
April 22, 2025

Members Present: Baltensperger, Burns, Foltz, Massaway, Salmi, Vertin

Members Absent: Cischke

Also Present: Administrators Hill, Klein, Filpus, Scullion, Fay,  
Marcotte; Max Massaway and 5 community members

PROCEDURAL MATTERS

1. Call to Order

Mrs. Massaway called the meeting to order at 5:30 p.m.

2. Presentation

The Business Professionals of America gave a presentation.

3. Public Comment

The board received public comment.

4. Consent Agenda

Mr. Burns with support from Mr. Foltz moved that the Board approve the minutes of the March 17, 2025, regular Board meeting and the April financial statements and bills in the amount of \$348,111.68. Motion carried unanimously.

5. Administrative Reports

Mr. Klein, Ms. Filpus and Mrs. Scullion reported on events occurring in their buildings. Mr. Fay provided a report on athletics. Mr. Hill reported on events in the district.

6. MASA, MASB, CCASB and Student Rep. Reports

There were no MASB or MASA reports. Mrs. Massaway gave a CCASB report. Max Massaway gave a student report.

7. Discussion/Action Items

- 1) Resolution to Consider Designation of Electoral Representative for CCISD June 2, 2025, Biennial Election

Mr. Burns with support from Mr. Foltz moved that the Board approve a resolution to consider designation of electoral representative for the CCISD June 2, 2025, biennial election at the May 19, 2025 meeting. Motion carried unanimously.

2) Resolution to Approve Freezer Bid and Installation with Food Service Account Fund Balance

Mr. Baltensperger with support from Mrs. Vertin moved that the Board approve a resolution to approve freezer bid and installation with food service account fund balance. Motion carried unanimously.

3) Resolution to Approve Roof Section Replacement as Approved in Summer Capital Projects List

Mr. Salmi with support from Mr. Foltz moved that the Board approve roof section replacement as approved in Summer Capital Projects list. Motion carried unanimously.

4) Resolution to Approve the Purchase of a New Maintenance/Plow Truck After Soliciting Bids Between \$30,000.00 and \$50,000.00

Mr. Foltz with support from Mrs. Vertin moved that the Board approve the purchase of a new maintenance/plow truck after soliciting bids between \$30,000.00 and \$50,000.00. Motion carried unanimously.

5) Resolution to Approve Series 1 Bond Sale Resolution and Bond Purchase Agreement

Mr. Foltz with support from Mr. Burns moved that the Board approve Series 1 Bond Sale resolution and Bond Purchase Agreement. Motion carried unanimously.

6) Round Table/Discussion

8. Adjournment

There being no further business, Mr. Burns moved that the meeting be adjourned. Mrs. Massaway adjourned the meeting at 6:10 p.m.

Respectfully submitted,

Sara Marcotte, Acting Secretary

Mike Salmi, Board Secretary