

MINUTES

HOUGHTON-PORTAGE TOWNSHIP SCHOOLS  
BOARD OF EDUCATION  
November 17, 2025

Members Present: Baltensperger, Vertin, Cischke, Massaway, Burns, Foltz

Members Absent: Salmi

Also Present: Administrators, Hill, Filpus, Klein, Scullion, Marcotte;  
Jason Evans, Max Massaway, Juanita Klein

PROCEDURAL MATTERS

1. Call to Order

Mrs. Massaway called the meeting to order at 5:30 p.m.

2. Public Comment

The Board received public comment.

3. Consent Agenda

Mr. Foltz with support from Mr. Burns moved that the Board approve the minutes of the October 20, 2025 regular meeting, November 11, 2025 special board meeting/work session and November financial statements and bills in the amount of \$477,010.68. Motion carried unanimously.

4. Administrative Reports

Mrs. Scullion, Ms. Filpus and Mr. Klein reported on events occurring in their buildings. Mr. Hill gave a report on events occurring in the district. Max Massaway gave a student report.

5. MASB, MASA & CCASB Reports

There were MASB and MASA reports. There was no CCASB reports.

6. Discussion/Action Items

1) Resolution to approve 2024-2025 Audit Report

Mr. Baltensperger with support from Mr. Foltz moved that the Board approve the 2024-2025 audit report. Motion carried unanimously.

2) Resolution to Approve the Nomination of Brad Baltensperger for the MASB Board of Directors

Mr. Burns with support from Mrs. Vertin moved that the board approve the nomination of Brad Baltensperger for the MASB Board of Directors. Motion carried unanimously.

3) Resolution to Approve Handbook Updates as Recommended by Thrun to Meet Updates to the Revised School Code

Mr. Foltz with support from Mrs. Cischke moved that the board approve handbook updates as recommended by Thrun to meet updates to the revised School Code. Motion carried unanimously.

4) Resolution to Approve New Coaches

Mrs. Vertin with support from Mr. Foltz moved to approve Josie Heinonen as 9<sup>th</sup> Grade Girls Basketball Coach. Motion carried unanimously.

5) Round Table/Discussion

7. Adjournment

There being no further business, Mr. Burns moved that the meeting be adjourned. Mrs. Massaway adjourned the meeting at 5:56 p.m.

Respectfully submitted,

  
Sara Marcotte, Acting Secretary

  
Mike Salmi  
Mike Salmi, Board Secretary