

MINUTES  
HOUGHTON-PORTAGE TOWNSHIP SCHOOLS  
BOARD OF EDUCATION  
January 21, 2019

Members Present: Baltensperger, Christopherson, Crane, Foltz, Massaway,  
Verran, Wheeler

Members Absent: None

Also Present: Administrators Klingbeil, Klein, Hill, Marcotte; Colette  
Patchin, Garrett Neese, John Christianson

PROCEDURAL MATTERS

1. Call to Order

Mr. Foltz called the meeting to order at 6:00 p.m.

2. Recognition - Board Appreciation

Board members were recognized for their service as part of Board  
Member Appreciation Month.

3. Public Comment

There was no public comment.

4. Consent Agenda

Mr. Baltensperger with support from Mrs. Massaway moved that the Board  
approve the minutes of the December 17, 2018 regular meeting, the  
December financial statements and bills in the amount of \$276,697.64.  
Motion carried unanimously.

5. Administrative Reports

Mr. Hill and Mr. Klein reported on events occurring in their  
buildings. Mrs. Klingbeil reported that Sierra Bishop, Houghton Middle  
School Counselor, turned in her resignation and will be taking a  
position at the CCISD.

6. MASB, MASA & CCASB Reports

There were no MASB, MASA reports. Mrs. Verran reported that the CCASB  
will have new board member orientation, January 30, 2019 at the CCISD.

7. Discussion Items

1) Election of Officers and Committee Assignments

Mr. Baltensperger with support from Mr. Christopherson moved that  
the Board re-elect Mr. Foltz as president, Mr. Christopherson as  
vice president, Mrs. Verran as secretary and Mrs. Massaway as  
treasurer and keep committee assignments the same as 2018. Motion  
carried unanimously.

2) Bond Progress

Mrs. Klingbeil updated the board on the progress of the 2017 Bond.

3) Merit Pay Policy

Mrs. Klingbeil led a discussion on merit pay.

4) Kitchen Equipment

Mrs. Klingbeil led a discussion regarding HPTS's kitchen equipment.

8. Action Items

1) Approval of By-Laws

Mr. Crane with support from Mrs. Verran moved that the Board approve the By-Laws from Section 0000 of the Policy Manual. Motion carried unanimously.

2) Election of Officers

Motion was made and voted on earlier in the meeting.

3) Resolution Fixing Time, Date and Place of Monthly Meetings

Mr. Crane with support from Mrs. Verran moved that the Board approve the schedule for monthly meetings on February 18, March 18, April 15, May 20, June 17, July 15, August 19, September 16, October 21, November 18, December 16, January 20, to begin at 6:00 p.m. and the meetings to be held in the Houghton High School Board Room. Motion carried unanimously.

4) Bank Signature Authorization

Since the board officers did not change, this action was not needed.

9. Other Concerns or Public Comment

None

10. Executive Session

Mr. Baltensperger with support from Mrs. Massaway moved that the Board adjourn to executive session to discuss negotiations. Through a roll call vote, the motion passed with voting as follows: Ayes: Baltensperger, Christopherson, Crane, Foltz, Massaway, Verran, Wheeler; Nays: none. The Board adjourned to executive session at 6:33 p.m. The Board returned to regular session at 6:47 p.m.

11. Adjournment

There being no further business, Mr. Wheeler with support from Mrs. Massaway moved that the meeting be adjourned. Mr. Foltz adjourned the meeting at 6:48 p.m.

Respectfully submitted,

Colette Patchin, Acting Secretary

Crystal Verran, Board Secretary