

MINUTES  
HOUGHTON-PORTAGE TOWNSHIP SCHOOLS  
BOARD OF EDUCATION  
August 19, 2019

Members Present: Baltensperger, Christopherson, Fay, Massaway

Members Absent: Wheeler, Foltz, Verran

Also Present: Administrators Kramer, Hill, Klein, Sanregret; Garrett  
Neese, Colette Patchin

PROCEDURAL MATTERS

1. Call to Order

Mr. Christopherson called the meeting to order at 6:00 p.m.

2. Public Comment

There was no public comment.

3. Recognition/Presentation

1. Introduction of New Teaching Staff

Hillary Arundel - K-12 Choir  
Nancy DeForge - HS Counselor  
Lynn Erickson - Young 5's  
Sarah Gondek -Foreign Language  
Alana Nolan - Kindergarten  
Amanda Hagerl - HS Social Studies  
Sara Eisinger - ES Special Education

4. Consent Agenda

Mrs. Massaway with support from Mr. Baltensperger moved that the Board approve the minutes of the July 15, 2019 regular Board meeting and the July financial statements and bills in the amount of \$327,094.20.  
Motion carried unanimously.

5. Administrative Reports

Mr. Hill and Mr. Klein reported on events occurring in their buildings. Mr. Sanregret provided a report on athletics. Ms. Kramer provided a district report and led a discussion regarding the vacancy on the school board created by Bob Wheeler's resignation.

6. MASA/MASB/CCASB Reports

There were no MASA, MASB or CCASB reports.

7. Discussion Items

- 1) Enrollment Update - Ms. Kramer provided an enrollment update.
- 2) Certification of Delegates for MASB - Mr. Baltensperger led a discussion on the role of a delegate and alternate for the MASB fall conference.
- 3) Summer Updates - Ms. Kramer provided an update on projects done over the summer.

8. Action Items

1. Resolution to Continue to Use WillSub

Mr. Baltensperger with support from Mrs. Massaway moved that the Board use WillSub for the hiring of substitute teachers, food service workers and others as needed. Motion carried unanimously.

2. Acceptance of 2019-20 Elementary School, Middle School, and High School Student Handbooks

Mr. Baltensperger with support from Mr. Fay moved that the Board accept the 2019-2020 Elementary School, Middle School, and High School handbooks. Motion carried unanimously.

3. Approval of Houghton High School Course Listing

Mr. Baltensperger with support from Mrs. Massaway moved that the Board approve the high school course offerings. Motion carried unanimously.

4. Resolution to Hire New Teaching Personnel

Mrs. Massaway with support from Mr. Baltensperger moved that the Board approve the hiring of Julia Belej as a high school Special Education teacher. Motion carried unanimously.

9. Other Concerns or Public Comment

None.

10. Adjournment

There being no further business, Mr. Baltensperger with support from Mrs. Massaway moved that the meeting be adjourned. Mr. Christopherson adjourned the meeting at 6:43 p.m.

Respectfully submitted,

Colette Patchin, Acting Secretary

Crystal Verran, Board Secretary